

Town of Stratton Board of Trustees Meeting
918 Colorado Ave.
March 12, 2020

Town of Stratton Board of Trustees meeting was held on March 12, 2020 at the Stratton Activity Center. The meeting was called to order at 7:05 p.m. by Mayor, Richard Mann. The Pledge of Allegiance followed. In attendance Trustees: Matt Brachtenbach, Keenan Huppert, Sonia Huppert, Arlan Tanner and Dallas Vaughn, Mayor: Richard Mann. No trustees were absent.

Town Employees present were: Town Clerk Melanee Johnson and Asst. Town Clerk Kati Huppert and maintenance staff Wayne Herrick and Lonnie Spurlin.

Guests present: Ben Weber

BUILDING PERMITS

Colin Simon requested a building permit to put a privacy fence around the yard at Colin Simon's home. Dallas Vaughn made a motion, seconded by Keenan Huppert to approve the building permit. All approved, motion passed.

EMPLOYEE REPORTS

Melanee Johnson reported that she had another election training and it went well and she has one election training left. The pool walk through with Staci Brachtenbach went well. She is still trying to find the Town of Stratton a new auditor, but has had no luck. Dallas Vaughn suggested contacting the Wray auditor and Melanee Johnson will call the Wray auditor next week. We have not heard from the Pautler's about the well lease yet.

Wayne Herrick reported that the Town will be moving 6 meters out of houses. He also reported there was a sewer issue was behind Handi's and that a root caused the issue, but the sewer line was ok.

Wayne Herrick and Lonnie Spurlin have been cleaning up the shop and at the pool. Wayne Herrick will be attending a mosquito conference and will hopefully get the Town of Stratton's mosquito machine recertified and he said that there are already mosquito pucks placed out at the sewer pond. He also reported that the Town of Stratton is back in compliance with the second sample that was submitted. Sonia Huppert reported on behalf of Janice Salmans at the Library. The Library staff is getting ready for the summer reading program. The library has to use up the library grant money by May 1, 2020. The Library cancelled their March board meeting.

CONSENT AGENDA AND BILLS PAYABLE

Arlan Tanner made a motion, seconded by Keenan Huppert, to approve the Consent Agenda containing minutes from the February 27, 2020 meeting, bills payable and financial reports from February 26, 2020 thru March 10, 2020 and the Employee reports. All approved, motion passed.

Dallas Vaughn made a motion, seconded by Sonia Huppert to appoint Ben Weber for the open council position. Matt Brachtenbach-yes, Keenan Huppert-yes, Sonia Huppert-yes, Arlan Tanner-yes, Dallas Vaughn-yes. All approved, motion passed. Ben Weber was sworn in at 7:32pm by Town Clerk Melanee Johnson.

Liquor License Renewal Hearing

Dallas Vaughn made a motion, seconded by Matt Brachtenbach, to go into the Liquor License Renewal Hearing at 7:36pm. All approved, motion passed. Melanee Johnson presented to the Board that there was an application submitted for By Gas & Food to renew their Liquor License. Melanee Johnson told the Board there have been no complaints from the Town or State as well as no infractions with the State. The Board had no further comments. Dallas Vaughn made a motion, seconded by Matt Brachtenbach, to approve By Gas & Food Liquor License. All approved, motion passed. An application was submitted for Stay Thirsty DBA Libation Station to renew their Liquor License. Melanee Johnson told the Board there have been no complaints from the Town or State as well as no infractions with the State. The board had no further comments. A motion was made by Dallas Vaughn, seconded by Sonia Huppert to approve Stay Thirsty DBA Libation Station Liquor License. All approved, motion passed. Hearing was adjourned at 7:40pm and returned to regular meeting.

NEW BUSINESS

Lawn Spraying BIDS:

Melanee Johnson presented BIDS from CynMar and Green Horizons to do the summer 2020 spraying for the park and library. The maintenance crew already sprayed the sewer pond so the sewer pond was removed from the BID. Ben Weber has used Green Horizons and CynMar and liked CynMar's services better. Sonia Huppert suggested going with the cheaper option. Arlan Tanner made a motion, seconded by Matt Brachtenbach to accept the BID from CynMar for \$1,732.50 for 2020 spraying at the park and library. All approved, motion passed.

ADA Training:

Melanee Johnson presented an ADA Training that she should attend to bring back information about ADA. In the future the Town Manager will be the ADA Coordinator. Trustee Keenan Huppert then left the meeting at 7:52pm.

Update Town Manager/Superintendent Job Description

Sonia Huppert made motion, seconded by Dallas Vaughn, to approve the revised job description. All approved, motion passed.

Town Council Appointee Review

Ben Weber was appointed March 12, 2020. Ben Weber's term will be until April 7, 2020. The Board reviewed the other letter of intent that was submitted.

Storage Unit for other storage:

This topic was discussed during the work session with the Board saying no to buying extra Storage Units. No official vote was made on this matter.

Marquee Sign for Activity Center:

Kati Huppert presented to the board possibly getting an electronic sign for the Town Hall. Kati Huppert told the Board it would be a safer and more convenient option for the staff. Kati Huppert also presented a few different size and price options. Dallas Vaughn said the sign favored by the staff would be too small and hard to read. Matt Brachtenbach suggested calling Kari Fox about possibly purchasing a used sign. No decision was made at this time.

Pool Updates:

This item was discussed during the work session with no decisions made.

Items to sell/pitch:

This item was discussed during the work session with no decisions made.

Request for Added Agenda Items:

Street Mapping & Panning w/ Jim McCormick

March 26, 2020 Meeting

A motion was made by Dallas Vaughn, seconded by Ben Weber, to cancel the March 26, 2020 meeting and have a work session instead. All approved, motion passed.

There being no further business to come before the Board, Dallas Vaughn made a motion, seconded by Arlan Tanner, to adjourn the meeting at 8:20 pm. All approved, motion passed.

Richard Mann (Mayor)

Melanee Johnson (Town Clerk)